**Call to Order:**
The meeting was called to order at 1:43 p.m.

**Introductions/Roll Call:**
Introductions were made.

**BCATS Meeting Quorum**
Boughner asked if we had a quorum for the December 12, 2021 BCATS Policy Committee Meeting. Per our By Laws we need six (6) voting members. We had a quorum plus.

**Those Present Were**

Laura Ogar, Bay County Environmental Affairs and Community Development Department; Dominic Pavone, BCATS Staff; Jim Lillo, BCRC; Cody Bodrie, EMCOG; Eric Sprague, BMTA; Terry Moultane, City of Bay City, Jack Hofweber, MDOT Bay City; Vaughn Begick, Bay County Commissioner; Glenn Rowley, Bangor Township Supervisor, and; Cyndi Gaul, Administrative Assistant, Bay County Environmental Affairs and Community Development Department. Anita Boughner of MDOT attended via telephone call in.

**Minutes from November 18, 2021 BCATS Policy Meeting**

It was moved by Rowley, seconded by Moultane, approve the minutes from the November 18, 2021 BCATS Policy Committee Meeting. Motion Passed Unanimously.

**Public Comment**
There was no public comment brought before the committee.

**Legislative Update:**

The FY2022 funding bill was passed and the amounts have been allocated. We can only spend what’s obligated with the Obligation Authority at 74% of what we can spend. Be sure to use the full amount of projects in so funding isn’t lost for the year. The STP allocation is over $100,000 and UWP is $230,395. The amounts are determined based on the FY2021 obligation of $1.3M and the use of specific calculations. However, the amounts are subject to change. The actual MPO amounts will be available at the January 18, 2022 MTPA Meeting. BCATS still needs to submit the Obligation Progress Report and the Finance Acceptance Report which are due December 2021. These reports need to be sent to Lindsey Dowswell and Anita Boughner too.

**EMCOG Update:**
There was no EMCOG updates brought before the committee.

**BCATS Public Hearing on 2020-2023 TIP Amendment/Administrative Modification:**

The Public Hearing was called to order at 1:58 p.m. The purpose of the Public Hearing was to discuss changes to the 2020-2023 TIP. Pavone provided a handout of the FY 2020-2023 TIP Amendment/Administrative Modification for review and recommendation to the Policy Committee for approval. Even though there are projects with the same number, they are separate jobs. The following is the TIP Amendment/Administrative Modification requested:

**FY 2022:**

1. Addition of a construction phase for the Road Capital Preventative Maintenance job number 214361South Mackinaw Road (Beaver to Linwood) for mill and fill of one course asphalt overlay.
2. Addition of a construction phase for the Road Capital Preventative Maintenance job number 214361South Mackinaw Road (Beaver to Linwood) for mill and fill of one course asphalt overlay.
3. Addition of a construction phase for the Road Capital Preventative Maintenance job number 214357 Seven Mile Road (Salzburg to Midland) for mill and fill of one course asphalt overlay.
4. Addition of a construction phase for the Road Capital Preventative Maintenance job number 214355 Seven Mile Road (Beaver to 1600’north of River Road) for mill and fill of one course asphalt overlay.
5. Addition of a Road Capital Preventative Maintenance job number 211759 East Potter Road for asphalt crack treatment.
6. Addition of US-10 Preventative Maintenance job number PE 214325 for HMA Crack Seal.
7. Addition of US-10 Preventative Maintenance job number CON 214325 for HMA Crack Seal.

**FY 2023:**

1. Administrative Modification to increase the amount of the BMTA Transit Capital Multi-Modal project number 206288 maintenance and improvement of the facility (5339 funding).
2. Administrative Modification to increase the amount of the BMTA Transit Capital Multi-Modal project number 206288 maintenance of equipment such as hoists, tools, etc. (5339 funding).
3. Administrative Modification to increase the amount of the BMTA Transit Capital Multi-Modal project number 206288 van replacement of any size with or without lift (5339 funding).
4. Administrative Modification to increase the amount of the BMTA Transit Capital Multi-Modal project number 200103 operating assistance (except JARC and New Freedom).

The Public Hearing on the TIP Amendments and Administrative Modifications to the BCATS 2020-2023 TIP was adjourned at 2:10 p.m.

**Approval of BCATS 2020-2023 TIP Amendment/Administrative Modification:**
The regular BCATS Policy Committee Meeting was reconvened at 2:10 p.m. A brief discussion ensued.

A motion was made by Begick, seconded by Sprague, to approve the FY 2020-2023 TIP Amendments as listed above. Motion Passed Unanimously.

**FY 2023-2026 TIP Local Project Prioritization and Selection**

A list of the local projects for consideration was presented to the committee by Pavone. All of the project jobs on the list are for 2023-2026 and include MDOT and BCATS projects. Some of the jobs are in a draft form and awaiting some additional information in order to program them into JobNet. There is a Garfield Road Project that is not on the current list and will need to be included in the FY 2023-2026 Local project List. The City of Essexville had another project come up that will require local funding so they will not be including the Caroline Street Project (Borton – Thomas) in the FY 2023-2026 TIP Local Project List. If additional funding becomes available, the Caroline Street Project may be revisited. The City of Bay City will be adding two more additional projects to the list. Pavone is waiting for the detailed information from Rachel Phillips. The Bay County Road Commission (BCRC) has three projects on the list that are low budget mill and fill projects on 3 Mile, Monitor (Midland – Wilder), and Monitor (3 Mile – 2 Mile).

A motion was made by Moultane, seconded by Begick, to approve the FY 2023-2026 TIP Local Project Prioritization and Selection list with the addition of the Garfield Road Project, the two additional projects for the City of Bay City, and the removal of the Caroline Street Project. Motion Passed Unanimously.

**2045 Long Range Plan Project List Update:**
BCATS staff submitted a reaffirmation letter of the 2045 Long Range Plan to Lindsey Dowswell and she has forwarded the request to FHWA. We are still waiting on a response. BCATS staff will move forward and operate as normal trying to meet the existing deadlines. Please let Pavone know if you have any additional project updates for the 2045 Long Range Plan. There will be a Pre-UWP Meeting in early March 2022.

**Project Updates:**

**MDOT:**

The I-75 Overpass Project is finishing up with some damage having been done by the contractor to the bridge decking. This project will be worked on through the winter with closures for the Parish Road Traffic. The Westbound US-10 Project (Standish Connector) will be done in 2023 and is a big project that will impact local traffic. This project was submitted and is over by 24% so MDOT had to provide a justification for the increase, which is due to the higher cost of building materials. The Mackinaw Overpass with Roundabout Project will be a complete reconstruction in 2023. The MDOT M-25 (Thomas and Jenny) reconstruction with sanitary sewer and water will be done in 2025. The Lafayette Bridge Project is still on hold due to the high cost for the bridge reconstruction. The City of Bay City will need to know the date and amount of the project for local match so it can be programmed into their budget. There was some concern about fish passages during the bridge rehabilitation and removal projects. MDOT is following all the environmental restrictions to ensure that there is safe fish passage provided.

**Bay Metro Transit Authority (BMTA):**The new transit contract will require the discontinuation of diesel buses. BMT put in an order for two gas buses and are in the process of looking for a van. The funding for the bus and van replacement project goes back to the 2021 Grant that was moved forward to allow for more time to find vehicles that fit the requirements of the funding. Per the Grant requirements, the buses and vans must be at least 50% American made and that is causing a problem with finding the buses and van. The current plan is to purchase the new buses and vans over the next two years (2022 and 2023). BMTA returned to full time service in October 2021 and ridership is at 42% of what it was back in 2018.

**Bay City:**

Work has started on the Liberty Bridge. The bridge is open to two-way traffic during the decking replacement portion of the project since work is being done on one side at a time with traffic being diverted on the open half of the bridge. There will a bridge closure when work is being done on the mechanical and electrical portion of the project which will take place in the winter when the channel is closed.

**Bay County Road Commission (BCRC):**

Overall, projects have wrapped up for 2021 and staff is working on the design process for 2022. There will be several mill and fill projects taking place in 2022. The South Euclid Project (at Hotchkiss and Salzburg) is a big project coming in at $6.1M. The BCRC met with Michigan Sugar to discuss the best times to conduct this project. It is expected that the project will start May 2022 and will be completed by October 2022 before sugar beet season begins. This project will work on one side of the road at a time in order to allow for traffic to move through. Inspections showed that there were no underground tanks at the site. The BCRC is still waiting for the Environmental Assessment for soil testing at the Bob’s Bar site. BCRC is contacting utilities because there are a lot of utilities on this corner and they want to make sure they know where it will be safe to punch holes into the ground for testing. There is a lot of coordination needed to ensure the project can safely move forward.

**Other/New Business:**

***FY2021 Obligation Report***The Obligation Report for all 2021 projects using federal funding is due December 2021.

***2045 Long Range Transportation Plan***

The 2045 Long Range Transportation Plan is due February 2022. BCATS has requested this deadline be extended to August 2022.

***Unified Work Program (UWP)***
The UWP needs to be approved by the BCATS Policy Committee by April 2022 in order to submit the draft report to MDOT for the June 2022 deadline.

***FY2022-2026 TIP***
The FY2022-2026 TIP needs to be approved by the BCATS Policy Committee by April 2022 in order to submit it to MDOT for the June 30, 2022 deadline.

**Next Meeting:**

The next BCATS Policy Committee Meeting will be Wednesday, ***February 16, 2022*** at 1:30 p.m.

As there were no further business, a motion was made by Ogar, seconded by Lillo, to adjourn the December 22, 2021 BCATS Policy Committee meeting at 2:49 p.m. Motion Passed Unanimously.

Respectfully submitted,

Dominic Pavone

Dominic Pavone

Acting BCATS Director

 *Transcribed by C. Gaul*